

**MINUTES  
ALBION CITY COUNCIL  
REGULAR MEETING – PUBLIC HEARING  
TUESDAY, JUNE 11, 2013**

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m., on June 11, 2013 in the Council Chambers. Present were Mayor James C. Jarecki, Councilmembers Don Rutten, Marcus Johnson, James Riedmiller, and Walt Hoefler. Also present were City Administrator Devine, Deputy City Clerk Huismann, City Attorney Wright, Officer Predmore, Water Commissioner Morearty, Utility Billing Clerk Knust, Police Chief Lipker, and Sewer Commissioner Luettel. Also present were Jim Dickerson with the Albion News, and Shannon Landauer. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by posting, a designated method for giving notice; a copy of proof of posting is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**2. APPROVE MEETING MINUTES OF THE MAY 14, 2013 MEETING**

Councilman Riedmiller made a motion to approve the minutes of the May 14, 2013 meeting, seconded by Rutten. **Vote: Yeas; Riedmiller, Rutten, Johnson, Hoefler. Nays; None.**

**3. DISCUSS SIGN OPTIONS FOR LEON NELSON FIELD AS PRESENTED BY THE AMERICAN LEGION**

At this time there were no sign options presented. This item may be considered at the next regular meeting

**4. CONSIDER RESOLUTIONS DECLARING NUISANCES**

Council members reviewed nuisance documents distributed by Chief Lipker. Councilman Johnson asked what the process is for unlicensed vehicles. Devine stated if the vehicle is non functional it could be towed to a salvage yard and sold. Once the towing fee and any other fees that may be incurred are paid the owner would receive any funds left. Councilman Rutten made a motion to Approve Resolutions Numbered 108(13)1 through 108(13)11, seconded by Riedmiller. **Vote: Yeas; Johnson, Rutten, Riedmiller, Hoefler. Nays; None.**

**5. CONSIDER MAYORAL APPOINTMENT OF TODD WYNN TO ALBION PLANNING COMMISSION**

Councilman Riedmiller made a motion to Approve Mayoral Appointment of Todd Wynn to Albion Planning Commission, seconded by Hoefler. **Vote: Yeas; Riedmiller, Hoefler, Rutten, Johnson. Nays; None.**

**6. CONSIDER REQUEST OF ALBION CHAMBER OF COMMERCE TO CLOSE 5<sup>TH</sup> STREET TO 3<sup>RD</sup> STREETS FROM 9:30AM TO 11:30AM ON JULY 4, 2013 FOR A KIDDIE PARADE**

Councilman Hoefler made a motion to Approve Request of Albion Chamber to close Church street from 5<sup>th</sup> to 3<sup>rd</sup> streets from 9:30am to 11:30am on July 4, 2013 for a kiddie parade, seconded by Rutten. **Vote: Yeas; Rutten, Hoefler, Johnson, Riedmiller. Nays; None.**

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### 7. BOONE COUNTY DEVELOPMENT AGENCY TO PRESENT 2013-2014 BUDGET

Shannon Landauer distributed copies of the budget to Council members. Shannon stated that the county health care increased 12% this year, which is a \$900 increase overall and a \$90 increase to the city. Shannon also stated there is a \$30,000 line item to cover payroll expenditures, if the current administrative assistant becomes a full time position. They would like to have someone available to focus on the housing activity as it is in high demand. The City's assessment for this year is \$12,770.00. Clerk Devine asked what the balance of the Business Development account, Landauer stated the balance is about \$205,000. Landauer stated, throughout the next year they will continue to look into different ways to fund a full time position within the Development office. Councilman Riedmiller made a motion to approve the Boone County Development Agency 2013-2014 budget, seconded by Rutten. **Vote: Yeas; Hoefler, Rutten, Johnson, Riedmiller. Nays; None.**

### 8. OPEN PUBLIC HEARING TO CONSIDER CWR'S INC. APPLICATION FOR SPECIAL DESIGNATED LICENSES FOR THE FOLLOWING DATES:

Councilman Rutten would like to have the parking lines in the downtown district painted on the sidewalks rather than the street. Rutten stated there would be less wear if the lines were not on the street, it would take less paint, and it would be easier for drivers to see the lines in the winter. Rutten also stated he has spoken with multiple property owners and they were all ok with the lines on the sidewalks. Mayor Jarecki said he prefers the lines to be painted on the streets, but we will try painting the lines on the sidewalks this year.

### 9. ANNUAL DELINQUENT UTILITY ACCOUNT REPORT

Utility Billing Clerk Knust provided a report for Councilmembers to review. No action taken.

### 10. ADMINISTRATOR REPORT

#### **Pool:**

The campaign has raised \$59,523 towards the \$125,000 Peter Kiewit Foundation match requirement. Total funds raised/committed so far: \$323,723. \*Mitzi's initial \$266,000 gift not included in the campaign total. List of donors enclosed.

A Pre-bid meeting was held at 2pm on Friday, May 24<sup>th</sup> at City Hall. Bid opening is scheduled for 2pm on June 18, 2013 at City Hall. A special meeting of the Council is planned for 7:30 pm on June 25, 2013 to consider award of contracts.

#### **Streets:**

Sta-Bilt completed downtown maintenance May 20 and 21. They had enough product to add two blocks of 6<sup>th</sup> Street from Walnut to Prairie Streets.

#### **Library:**

Paulsen Construction completed Library restoration work including tuck pointing, foundation repair, and drainage improvements.

I attended the June 4, 2013 Library Board meeting and discussed the current budget as well as considerations for the 2013-14 budget.

#### **Water/Sewer:**

The Mayor, Ron Morearty and I met with Tracy McConnell from Grosch Irrigation and Jim Dickerson with the Albion news to discuss the progress of the well nearly two months ago.

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Punch list items from March of 2012 were discussed. Tracy did not give a completion date for the punch list items. Also, stainless steel shaft will be installed as specified. Tracy and Ron will coordinate this installation. Ron has made multiple attempts to contact Tracy for updates on the schedule of work.

Ron has reported that Utility Services is scheduled to come inspect interior of Water Tower in July.

Joe will have sewer lines treated for roots and also plans to have some sewer mains video recorded at the same time. The sewer line under Park Street between 6<sup>th</sup> and 7<sup>th</sup> Street will be recorded before that Street project is started to determine all issues.

A Progress meeting for the WWTF project was held on June 5, 2013, minutes are attached. A facility dedication is planned for July 1, 2013.

### **Other:**

City-wide Clean Up Days were held on May 13 and 14, 2013. It was considered a successful event. I've received notice that grant funds are available for Albion to host a Tire Clean-up event. I'm working on scheduling this for late July or early August.

Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.

Also attached is an unaudited Treasurer's Report/Budget Performance Report for fiscal year-to-date.

### **11. CONSIDER CHANGE ORDER FROM RUTJEN'S CONSTRUCTION FOR WASTE WATER TREATMENT PLANT PROJECT**

Council members reviewed the Change Order from Rutjen's Construction. Clerk Devine stated that the total amount of change orders to date are still well below the contingency line item budget and he recommends approval. Councilman Hoefler made a motion to Approve Change Order #2 from Rutjen's Construction for WWTF Project, seconded by Rutten. **Vote: Yeas; Rutten, Hoefler, Johnson, Riedmiller. Nays; None.**

### **12. CONSIDER BILLS FOR APPROVAL**

- **CONSIDER MONTHLY BILLS FOR APPROVAL**
- **CONSIDER PAY APPLICATION #13 OF RUTJEN'S CONSTRUCTION FOR APPROVAL**

Councilman Rutten made a motion to Approve monthly bills for payment, seconded by Hoefler. **Vote: Yeas; Riedmiller, Hoefler, Rutten, Johnson. Nays; None.**

Councilman Hoefler made a motion to Approve Pay Application #13 of Rutjen's Construction, seconded by Johnson. **Vote: Yeas; Johnson, Hoefler, Rutten, Riedmiller. Nays; None.**

### **13. ITEMS FOR NEXT MEETING AGENDA**

- Special Meeting June 25<sup>th</sup>, 2013 @ 7:30 pm
- Regular Meeting July 16<sup>th</sup>, 2013 @ 7:30 pm
- Occupation Tax Discussion

### **14. ADJOURN**

At 8:33 pm Councilman Rutten made a motion to adjourn, seconded by Johnson. **Vote: Yeas; Rutten, Riedmiller, Hoefler, Johnson. Nays; None.**

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I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all next media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

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Jim Jarecki, Mayor

ATTEST:

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Tonya Huismann, Deputy Clerk