

APPLICATION FOR ADMINISTRATIVE PLAT
Albion, Nebraska
LEGAL DESCRIPTION AND GENERAL LOCATION

CITY USE ONLY
RECEIPT NO: _____
DATE: _____
PRELIMINARY PLAT #: _____
FEE PAID \$ _____

SUBDIVIDER

Name: _____
Address: _____

Telephone: () _____

AGENT (Authorized to act on Subdivider's behalf):
Name: _____
Address: _____

Telephone: () _____

OWNER

Name: _____
Address: _____

Telephone: () _____

ANY OTHER ASSOCIATES:
Name: _____
Address: _____

Telephone: () _____

NAME OF ADMINISTRATIVE PLAT: _____ NUMBER OF LOTS: _____

1. Does the plat propose a new roadway or alley to access any lot? _____

2. Does the plat propose the vacation of streets, alleys, setback lines, access control or easements? _____

3. Does each lot abut a public street or private roadway? _____

4. Will this action result in significant increases in service requirements, e.g. utilities, schools, traffic control, streets, etc.; or will interfere with maintaining existing service levels, e.g., additional curb cuts, repaving, etc.?
Yes ___ No __. If yes, please describe: _____

5. Does the applicant provide the easements required by the City of Albion (utilities, drainage and other improvements)?

6. Do all proposed lots conform to the minimum lot size requirements? Yes ___ No __ If no, please describe: _____

7. How will the lots be served for water and wastewater? Public__ or Private?__ If private, please attach approval from the City Utility Department.
8. Is a statement from the County Treasurer's office showing no tax liens against the land attached: Yes ___ No __

Is a statement from the City Clerk's office showing that all special assessment, if any, installment payments are current attached: Yes ___ No _

APPLICATION FOR ADMINISTRATIVE PLAT cont.

(Albion, Nebraska, City Jurisdiction)

10. If a dedication for public use is propose, is a certificate of title or title opinion attached? Yes __ No __
11. Is the administrative plat consistent with the Comprehensive Plan? Yes __ No __. If not, please explain: _____

12. Is the administrative plat in accordance with all the Development Standards of the City of Albion? Yes __ No __. If not, please explain: _____

13. Does all of the land within the plat lie within the corporate limits of the City of Albion? Yes __ No __
14. Does the applicant request modifications as provided by the City of Albion's Design Standards/Subdivision Regulations? Yes __ No __. If yes, please describe: _____

15. Any other information or comments the applicant wants to provide:

Applicant's Signature: _____

Date: _____

ADMINISTRATIVE PLAT APPLICANT'S TECHNICAL CHECKLIST

(Albion, Nebraska, City Jurisdiction)

NAME OF FINAL PLAT: _____

LOCATION: _____

FORM OF FINAL PLAT

- Four (4) copies of a scaled drawing on one sheet if possible - sufficient to show all required information clearly
- Drawn in ink or photographed on tracing cloth or mylar
- Signatures in black opaque ink
- Blank margin of ½ inch and outline
- Number and total number of sheets - index sheet if more than two sheets
- Boundary of the subdivision shall be indicated

CERTIFICATES AND ACKNOWLEDGEMENTS

- Owner's acknowledgement and offer of dedication
- Surveyor's certificate
- Planning Commission approval certificate
- City Council approval and acceptance certificate
- All affidavits, certificates, acknowledgements, endorsements, dedications, and notarial seals as are required by Law and the provisions of this zoning ordinance

DATA REQUIRED ON THE FINAL PLAT

- Sufficient data to determine all existing and place stakes and to locate and retrace all lots, blocks and parcels
- All dimensions shall be to the nearest .01 of a foot
- Lot, outlot and block dimensions
- Lot, outlot and block designations
- Areas reserved for public use - must clearly identify which are private and which are public
- If park land for use of public, must have an outlot letter and be included in the dedication
- If park land is private, must state so and provide maintenance agreement
- Streets must include the following:
 - Location
 - Name
 - Centerline
 - Centerline radius
 - Length and interior angle of horizontal curves
 - Tangent Length
 - Width
- Location, width and purpose of all easements
- Location and identification of all section corners
- Total number of lots and outlots and total number of acres

REQUIRED ON EACH SHEET

- Name of Subdivision
- Scale
- North arrow
- Sheet number and total number of sheet comprising the subdivision

ADMINISTRATIVE FINAL PLAT APPLICANT'S TECHNICAL CHECKLIST

(Albion, Nebraska, City Jurisdiction)

DOCUMENTS REQUIRED

- Tax payment status form
- Special assessment status form
- Certificates of Title or Title Opinion

ANY OTHER INFORMATION OR COMMENTS RELATED TO THE FINAL PLAT:

Applicant's Signature: _____

Date: _____