

**MINUTES
ALBION CITY COUNCIL
SPECIAL MEETING-BUDGET WORKSHOP
TUESDAY, AUGUST 23, 2016**

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on August 23, 2016 in the Council Chambers. Present were Mayor James C. Jarecki, Council Members Jon Porter, Walt Hofer, Marcus Johnson, and Jim Riedmiller. Also present were City Administrator Andrew Devine, Deputy Clerk Sharon Ketteler, City Attorney Darren Wright, Jim Dickerson with the Albion News, and Terry Galloway. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

MAYOR'S COMMENTS

Mayor Jarecki reported rain water running into campgrounds was coming from the West fairground area. Clerk Devine stated he spoke to Chuck Rolf of the Fair Board and they will work on the diversion of running water. **No action taken.**

2. CONSIDER APPROVAL OF MINUTES OF THE AUGUST 9, 2016 CITY COUNCIL MEETING

Councilman Johnson made a motion to approve the minutes of the August 9, 2016 City Council meeting, second by Porter. **Vote: Yeas; Porter, Riedmiller, Hofer, Johnson. Nays; None.**

3. CONSIDER BOONE COUNTY DEVELOPMENT AGENCY MEMBERSHIP AGREEMENT AND DISBURSEMENT AGREEMENT FOR APPROVAL

Clerk Devine provided copies of the agreements for Council Members to review. Devine stated the agreements are the same as the previous year.

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Councilman Porter made a motion to approve the Boone County Development Agency Membership Agreement and authorize the Mayor to execute the same, second by Johnson. **Vote: Yeas; Johnson, Porter, Riedmiller, Hoefer. Nays; None.**

Councilman Porter made a motion to approve the Boone County Development Agency Disbursement Agreement and authorize the Mayor to execute the same, second by Riedmiller. **Vote: Yeas; Riedmiller, Hoefer, Johnson, Porter. Nays; None.**

4. **DISCUSS DRAFT OF BUDGET INCLUDING CERTIFIED VALUATION AS REPORTED BY COUNTY ASSESSOR, FINAL PREPARATION BY ACCOUNTANT, AND SETTING BUDGET ADOPTION HEARING DATE AND TIME**

Clerk Devine provided a draft of the preliminary budget for Council Members to review. This draft had also been under review by accountant, Terry Galloway, of AMGL. Devine explained the significant increase in the City's certified valuation of \$141,392,375 was partly due to the TIF Bond from the Ethanol plant being paid off. Also, there was a significant increase in property valuations in the City. Devine also explained the City will no longer be receiving approximately \$129,000 in electric franchise revenue that was associated with the Ethanol Plant TIF Bond. The \$118,230 increase in total property tax asking would help to replace the loss of franchise revenue. Devine stated there is a lot of Capital Improvements cash carrying forward; as well as some Operating cash carrying forward.

Terry Galloway was present to review the budget with Council Members. Galloway noted the total Tax Levy went from 0.5603 last year down to 0.4557 this year, which is almost as low as it was back in 2012-2013. Devine asked Galloway to explain the \$275,000 under Equipment Reserve and Administration. Galloway stated that is needed to stay under the Restrictive Funds calculation. It is basically set-aside for equipment replacement in the General Fund that is separate from the Fire and Pool. Otherwise the City would be over the 50% limitation.

Councilmembers agreed to proceed with the 2016-2017 Budget as presented.

5. **CONSIDER EMPLOYEE EVALUATION FOR APPROVAL**

Councilman Hoefer made a motion to approve employee evaluation of Amber Wynn, second by Riedmiller. **Vote: Yeas; Hoefer, Porter, Johnson, Riedmiller. Nays; None.**

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6. CONSIDER AGREEMENT WITH SUEZ DBA UTILITY SERVICE CO, INC. REGARDING SCHEDULED FEE INCREASES

At 8:16 p.m. Councilman Porter made a motion to enter into closed session to discuss the agreement with Suez DBA Utility Service Co., Inc. regarding scheduled fee increases, and invited Darren and Sharon to stay; second by Johnson. **Vote: Yeas; Porter, Hoefer, Johnson, Riedmiller. Nays; None.**

At 8:42 p.m. Councilman Porter made a motion to exit closed session, second by Riedmiller. **Vote: Yeas; Porter, Hoefer, Johnson, Riedmiller. Nays; None.**

Councilman Porter made a motion to table the agreement with Suez DBA Utility Service Co. until the next meeting, second by Riedmiller. **Vote: Yeas; Riedmiller, Porter, Hoefer, Johnson. Nays; None.**

7. CONSIDER PAY APPLICATION #16-FINAL OF CHRISTIANSEN CONSTRUCTION COMPANY, LLC FOR APPROVAL

Clerk Devine explained the reduced amount of the final pay application. Councilman Riedmiller made a motion to approve Pay Application #16-Final of Christiansen Construction Company, LLC in the amount of \$3,125 as certified by David Burbach Aquatics, Inc.; second by Porter. **Vote: Yeas; Johnson, Riedmiller, Porter, Hoefer. Nays; None.**

8. ITEMS TO BE PUT ON NEXT MEETING AGENDA

Next Regular Meeting: September 13, 2016; 7:30 p.m.

- Budget Adoption Hearing
- Approve Resolution 122(16), 2016/2017 Property Tax Request
- Approve and Adopt 2016/2017 Budget Including Additional 1% Increase of Restricted Funds Authority
- Approve 2016-17 Capital Improvements Plan
- Consider Resolution 123(16) An Interlocal Agreement with the County of Boone Allowing Existing Boone County Employee to Contract with the City to Provide Street Superintendent Services
- Accept Dedication of Street
- Consider Annexation of Two Additions to the City
- Administrator's Report

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Special Meeting: September 29, 2016 7:30 a.m.

- Consider Fiscal Year-End Bills for Approval

9. ADJOURN

At 8:44 p.m. Council Member Hoefler made a motion to adjourn the meeting, second by Johnson. **Vote: Yeas; Porter, Johnson, Hoefler, Riedmiller. Nays; None.**

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all next media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk