

MINUTES
ALBION CITY COUNCIL
REGULAR MEETING
TUESDAY, DECEMBER 11, 2018

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on December 11, 2018 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Jim Riedmiller, Jon Porter, Walt Hoefer, and Marcus Johnson. City staff present were: City Administrator Andrew Devine, Deputy City Clerk Sharon Ketteler, Water Commissioner Ron Morearty, Sewer Commissioner Joe Luettel, and City Attorney Darren Wright. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

MAYOR'S COMMENTS

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers.

The Mayor expressed condolences to the family of Don Rutten, who was a former Mayor and Council Member for the City of Albion. The Mayor thanked Jon Porter, Chris Kohtz, and Forrest Francis for their willingness to run for City Council, and for the residents who took the time to vote. Mayor Jarecki reported that Clerk Devine and himself will be reviewing City assets next month and planning for a department head meeting.

2. CONSIDER MINUTES OF NOVEMBER 13, 2018 CITY COUNCIL MEETING FOR APPROVAL

Councilman Porter made a motion to approve the minutes of the November 13, 2018 City Council meeting; second by Johnson. **Vote: Yeas; Porter, Riedmiller, Johnson, Hoefer. Nays; None.**

3. ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS

Clerk Devine had previously provided a written report for Council Members to review. Discussion was held regarding campground expansion and City Hall parking and drainage improvements. **No action taken.**

4. CONSIDER BILLS FOR APPROVAL

- CONSIDER MONTHLY BILLS FOR APPROVAL

Councilman Johnson made a motion to approve payment of the monthly bills as presented, except the Speed Drain bill; second by Hoefler. **Vote: Yeas; Riedmiller, Johnson, Hoefler, Porter. Nays; None.**

Councilman Riedmiller made a motion to pay Speed Drain invoice, second by Johnson. **Vote: Yeas; Hoefler, Johnson, Riedmiller. Nays; None. Abstain; Porter.**

- CONSIDER PAYMENT OF \$125,000 TO NORTH CENTRAL AMBULANCE SALES AND SERVICE FOR 2019 BRAUN CHIEF XL AMBULANCE F-550 4X4

Councilman Porter made a motion to approve payment of \$125,000 to North Central Ambulance Sales and Service for 2019 Braun Chief XL Ambulance, with the condition that it meets the specs; second by Johnson. **Vote: Yeas; Johnson, Porter, Hoefler, Riedmiller. Nays; None.**

5. CONSIDER EMPLOYEE EVALUATION FOR APPROVAL

Councilman Riedmiller made a motion to approve annual employee evaluation of Sharon Ketteler, second by Porter. **Vote: Yeas; Riedmiller, Hoefler, Porter, Johnson. Nays; None.**

6. CITY CLERK TO PRESENT ELECTION RESULTS CERTIFICATION FROM COUNTY ELECTION COMMISSIONER

Clerk Devine presented the certified election results from the County Election Commissioner from November 6, 2018. For Albion City Mayor, Jim Jarecki won with 469 votes to no opposition. There were two seats open for Albion City Council, and three candidates. Jon Porter received 392 votes, Chris Kohtz received 379 votes, and Forrest Francis received 298 votes.

- SWEAR IN NEWLY ELECTED/APPOINTED OFFICIALS FOR FOUR YEAR TERMS

Chris Kohtz was absent from the meeting due to a schedule conflict, however, Mayor Jarecki stated that Kohtz has signed and submitted the Oath of Office to Clerk Devine.

- THANK OUTGOING OFFICIALS FOR THEIR SERVICE

Mayor Jarecki thanked Jim Riedmiller for his 20 years of service on the City Council; and invited everyone to attend an Open House on January 20, 2019 in honor of Mr. Riedmiller's service.

7. ELECT COUNCIL PRESIDENT FOR ANNUAL TERM

Councilman Johnson made a motion to nominate Walt Hofer as City Council President for 2019, second by Porter. **Vote: Yeas; Porter, Hofer, Johnson. Nays; None. Absent; Kohtz.**

8. CONSIDER MAYORAL APPOINTMENTS TO BE EFFECTIVE JANUARY 1, 2019

ADMINISTRATOR/CLERK/TREASURER	ANDREW DEVINE
DEPUTY CLERK	SHARON KETTELER
UTILITY CLERK	AMBER WYNN
WATER COMMISSIONER	RON MOREARTY
SEWER COMMISSIONER	JOE LUETTEL
STREET FOREMAN	JAMES BADER
STREET UTILITY	JOSEPH LANDAUER
CITY ATTORNEY	DARREN WRIGHT
BUILDING INSPECTOR	MAKENSEY HARRIS
POLICE CHIEF	BRENT LIPKER
POLICE OFFICER	JOE PREDMORE
POLICE OFFICER	MIKE MAPEL
STREET SUPERINTENDENT	STACEY ZIEMBA
FIRE CHIEF	BRUCE BENNE
POOL MANAGER	MICHELLE DEVINE
CITY PHYSICIAN/MEDICAL OFFICER	DR. ANTHONY KUSEK
CITY ENGINEER	RESERVE RIGHT TO USE SPECIAL PROJECTS ENGINEER AS NEEDED

Councilman Porter made a motion to confirm 2019 Mayoral Appointments as presented, second by Johnson. **Vote: Yeas; Hofer, Johnson, Porter. Nays; None. Absent; Kohtz.**

9. ACKNOWLEDGE FORMATION OF A FRIENDS OF THE TRAIL COMMITTEE AND AUTHORIZE SAME TO ENGAGE IN PLANNING ACTIVITIES FOR THE BOONE COUNTY RECREATIONAL TRAIL SYSTEM

Clerk Devine provided the Council with a copy of the minutes from the November 14, 2018 meeting of the newly formed committee, “Friends of the Trail”. Larry Bird, Committee Chair for Friends of the Trail, explained that approval would be needed from the City Council for the committee to operate under the current Interlocal Agreement. Each entity included in the Interlocal Agreement should appoint

a representative. Hilary Maricle currently represents the County, but will be replaced in January as her term is up. Audrey Schriver is representative for the Ag Society. Bird stated that all potential projects would need to be brought before all three Boards for approval. Some of the projects to be considered are: landscaping, security cameras, and lights. Councilman Porter made a motion to acknowledge formation of the Friends of the Trail Committee under the current Interlocal Agreement, authorize the same to engage in planning activities for the trail, and to appoint Chris Kohtz to the committee; second by Johnson. **Vote: Yeas; Johnson, Porter, Hoefler. Nays; None. Absent; Kohtz.**

10. CONSIDER PLANS AND SPECIFICATIONS FOR THE ALBION WELL PROJECT AND APPROVE FOR BID

Clerk Devine had previously provided the Council with plans and specifications for the Albion Well Project. The plans were reviewed and discussed extensively. Suggestions were made for possible changes that could help accommodate future maintenance issues. Clerk Devine will bring these concerns to the engineers and get a cost opinion for the suggested changes; and possibly schedule a Special City Council Meeting before Christmas. **No action taken.**

11. CONSIDER STATE OF NEBRASKA ROADS AND STREETS STANDARDIZED SYSTEM OF ANNUAL REPORTING (SSAR) FOR APPROVAL

Clerk Devine presented the Council with a copy of the SSAR report compiled by Street Superintendent Stacey Ziemba, and Mr. Devine. This reporting system is a standardized format for all cities and counties to report their approved budgets to the State. It also includes reports of the City's Material and Supply Inventory, Machinery and Equipment, and Road and Bridge Contracts. Councilman Porter made a motion to approve the roads and streets standardized system of annual report (SSAR), second by Johnson. **Vote: Yeas; Johnson, Hoefler, Porter. Nays; None. Absent; Kohtz.**

12. ITEMS TO BE PUT ON NEXT MEETING AGENDA

- Next Regular Meeting: January 8, 2019 at 7:30 p.m.
- Preliminary review of the 2019 1 & 6 year Street Improvement Plan
- 2018 Activity Reports of the Albion Planning Commission and Albion City Council
- Re-address Well Plans and Specs

11. **ADJOURN**

At 8:47 p.m. Council Member Hoefler moved to adjourn the meeting, second by Johnson. **Vote: Yeas; Johnson, Porter, Hoefler. Nays; None. Absent; Kohtz.**

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

Readers Note: An audio recording of the meeting is also available at public request.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk