

**MINUTES**  
**ALBION CITY COUNCIL**  
**REGULAR MEETING**  
**TUESDAY, JANUARY 8, 2019**

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on January 8, 2019 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Walt Hoefer, Marcus Johnson, Chris Kohtz, and Jon Porter. City staff present were: City Administrator Andrew Devine, Deputy City Clerk Sharon Ketteler, Water Commissioner Ron Morearty, Police Officer Mike Mapel, and City Attorney Darren Wright. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

**MAYOR'S COMMENTS**

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers.

The Mayor Jarecki reported he and Administrator Devine completed a walk-through of all City facilities and equipment. They are scheduled to hold a Department Head meeting on January 22, 2019.

Mayor Jarecki reported that the land purchase around the waste water plant has been completed and the previous renter, Mr. Mueller, wishes to continue farming the ground. Mr. Mueller plans to plant corn, and he will bale the cornstalks to lower residue around the plant. He has been informed that the City will not allow livestock on the property.

The Mayor commented if the City would take out a 5 year loan on the new Well Project and utilize a 25% loan forgiveness funded through HHS SRF, the savings estimates to be over \$70,000.

**2. CONSIDER MINUTES OF DECEMBER 11, 2018 AND DECEMBER 20, 2018 CITY COUNCIL MEETINGS FOR APPROVAL**

Councilman Porter made a motion to approve the minutes of the December 11, 2018 and December 20, 2018 City Council meetings; second by Johnson. **Vote: Yeas; Porter, Johnson, Hoefer, Kohtz. Nays; None.**

3. **CONSIDER ADDENDUM TO AGREEMENT WITH JEO CONSULTING GROUP, INC. FOR THE 2018 NEW WELL AND TRANSMISSION MAIN PROJECT TO ADD ADDITIONAL BID SPECIFICATIONS TO ALLOW FOR STATE REVOLVING LOAN FUNDING**

Clerk Devine explained the addendum would add \$3,000 to the contract for design and bidding services. Alternate bid specs would include all State revolving fund assurance documentation so a compliant bid could be obtained to apply for the financing. Bidding of both specs would be required. Councilman Hoefer made a motion to approve addendum to agreement with JEO Consulting Group, Inc. for the 2018 New Well and Transmission Main Project to add additional bid specifications to allow for State revolving loan bid alternative; second by Johnson. **Vote: Yeas; Porter, Hoefer, Kohtz, Johnson. Nays; None.**

4. **REVIEW THE CITY OF ALBION 2019 ONE AND SIX YEAR STREET IMPROVEMENT PLAN**

Council Members reviewed and discussed the Preliminary Plan provided by Clerk Devine. The One Year Plan includes: Park View Street Subdivision; and adding a culvert Southwest of campgrounds for drainage purpose. The Six Year Plan includes: Phase III of the Fairview Storm Sewer Project; two laterals that go South - one down 6<sup>th</sup> Street, than from 6<sup>th</sup> over to Fuller and down 7<sup>th</sup>, and one down 3<sup>rd</sup> Street; addressing drainage issues from 5<sup>th</sup> Street to Highway 14 by Salebarn; and returning West Fuller Street between South 2<sup>nd</sup> and South 3<sup>rd</sup> to aggregate. Council Members discussed a possible project to add to the Six Year Plan, which would include improvement of the road from Church Street to Depot Street.

The final 1 & 6 Year Street Improvement Plan will be adopted at the February City Council meeting. **No action taken.**

5. **ACKNOWLEDGE AND REVIEW THE 2018 PLANNING COMMISSION ANNUAL ACTIVITY REPORT**

Clerk Devine had previously provided a report of the 2018 Planning Commission Annual Activity which the Council reviewed. **No action taken.**

6. **ACKNOWLEDGE AND REVIEW THE 2018 CITY COUNCIL ANNUAL ACTIVITY REPORT**

Council Members reviewed the 2018 City Council Activity Report which Clerk Devine had previously provided. **No action taken.**

7. **ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS**

Clerk Devine had previously provided a written report for Council Members to review. Devine added to the Mayor’s comment on Mr. Mueller continuing to farm the City’s recently purchased property around the wastewater plant. Since Mueller was the previous tenant and was not notified prior to September, he has the right to farm it again this season. Mueller did express interest in bidding it in the future and planting alfalfa, which is the City’s choice of vegetation.

Councilman Porter reported that he discussed waste water sludge drying with Roger Protzman of JEO, who estimated a facility to cost \$500,000 - \$700,000. Porter also reported on his visit to a sewer plant in Harlon, IA that does waste water sludge drying, noting that Harlon, IA does not market dried sludge; rather, they pay to have it taken to landfill. **No action taken.**

8. **CONSIDER BILLS FOR APPROVAL**

- CONSIDER MONTHLY BILLS FOR APPROVAL

Councilman Hoefer made a motion to approve the monthly bills for payment as presented, second by Johnson. **Vote: Yeas; Kohtz, Johnson, Porter, Hoefer. Nays; None.**

9. **ITEMS TO BE PUT ON NEXT MEETING AGENDA**

Next Regular Meeting: February 12, 2019 at 7:30 p.m.- may be rescheduled for February 19, 2019

- Public Hearing for and Adoption of 2019 One and Six Year Street Improvement Plan
- Resolution declaring surplus property – if any
- Consider bid tabulation from Water Well & Transmission project bid opening
- Annual report from the Albion Housing Authority
- Annual employee evaluations
- Mayoral appointment to the Board of Adjustment

10. **ADJOURN**

At 8:15 p.m. Council Member Johnson moved to adjourn the meeting, second by Kohtz. **Vote: Yeas; Johnson, Kohtz, Porter, Hoefler. Nays; None.**

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

Readers Note: An audio recording of the meeting is also available at public request.

---

James Jarecki, Mayor

ATTEST:

---

Sharon Ketteler, Deputy Clerk