

**MINUTES**  
**ALBION CITY COUNCIL**  
**REGULAR MEETING – PUBLIC HEARING**  
**TUESDAY, FEBRUARY 19, 2019**

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on February 19, 2019 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Marcus Johnson, Chris Kohtz, Jon Porter and Walt Hoefler. City staff present were: City Administrator Andrew Devine, Deputy City Clerk Sharon Ketteler, Utility Billing Clerk Amber Wynn, Water Commissioner Ron Morearty, and Police Chief Brent Lipker. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication and post, designated methods for giving notice; a copy of proof of publication and post are attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

**MAYOR’S COMMENTS**

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers. Mayor Jarecki provided a report of his semi-annual Department Head Meeting held on January 22, 2019; and reviewed it with the Council. **No action taken.**

**2. CONSIDER MINUTES OF JANUARY 8, 2019 CITY COUNCIL MEETING FOR APPROVAL**

Councilman Johnson made a motion to approve the minutes of the January 8, 2019 City Council meeting; second by Kohtz. **Vote: Yeas; Johnson, Hoefler, Kohtz, Porter. Nays; None.**

**3. OPEN PUBLIC HEARING FOR THE CITY OF ALBION 2019 ONE AND SIX YEAR STREET IMPROVEMENT PLAN**

Mayor Jarecki opened the public hearing at 7:35 p.m. The Mayor sought public input. None at this time. Mayor Jarecki announced that the hearing would remain open for an hour, and additional public input would be sought later in the meeting.

4. **REVIEW ANNUAL AUDIT REPORT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2018 – AMGL, CPAS**

Mayor Jarecki announced that due to inclement weather, we contacted AMGL earlier and rescheduled reviewing of the audit report. Terry Galloway of AMGL would be able to present the audit report to the Council at the March meeting. Councilman Porter made a motion to postpone the audit report until the March 12th City Council meeting, second by Johnson. **Vote: Yeas; Kohtz, Porter, Hoefer, Johnson. Nays; None.**

5. **CONSIDER BID TABULATION AND AWARD OF BID FOR WATER WELL & TRANSMISSION PROJECT**

Roger Protzman of JEO was present to review the financial analysis, bid tabulation, and recommendation with the Council. Two bids were received for the water well, and five bids were received for the transmission main project. Additional bids were made by each contractor to allow for State funding. The lowest bidder for the water well was Sargent Drilling of Geneva, NE. The lowest bidder for the transmission main was VRBA Constuction, Inc. of Schuyler, NE. Mr. Protzman stated that if the Council decided to fund the project through the Nebraska Department of Health and Human Services “Drinking Water State Revolving Funds”, there would need to be an amendment to the agreement with JEO for the additional services that would be required.

Councilman Porter made a motion to analyze bids based upon the City enrolling for State funding, second by Kohtz. **Vote: Yeas; Johnson, Porter, Kohtz, Hoefer. Nays; None.**

Councilman Porter made a motion to award bid of water well to Sargent Drilling on Group C & C1 with generator in the amount of \$326,226.74 contingent upon approval of contracts by Nebraska Department of Environmental Quality for funding; second by Hoefer. **Vote: Yeas; Hoefer, Johnson, Porter, Kohtz. Nays; None.**

Councilman Porter made a motion to award bid of transmission main project to VRBA Construction in the amount of \$183,978 contingent upon approval of contracts by DEQ for funding; second by Johnson. **Vote: Yeas; Johnson, Kohtz, Porter, Hoefer. Nays; None.**

Councilman Porter made a motion to approve Amendment #2 of Agreement with JEO, second by Hoefer. **Vote: Yeas; Johnson, Porter, Hoefer, Kohtz. Nays; None.**

6. **ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS**

Clerk Devine had previously provided a written report for Council Members to review. **No action taken.**

7. **CONSIDER BILLS FOR APPROVAL**

- CONSIDER MONTHLY BILLS FOR APPROVAL

Council Members reviewed an invoice in dispute from Designs and Signs in the amount of \$150 for design quotes requested by Chief Lipker for the new patrol car. Lipker was not informed there would be a fee for the quotes. Councilman Johnson made a motion to approve the monthly bills for payment, withholding payment of Invoice #2463 to Designs & Signs for \$150, second by Porter. **Vote: Yeas; Johnson, Kohtz, Porter, Hoefer. Nays; None.**

8. **CONSIDER TRAIL COMMITTEE REQUEST**

Larry Bird, Committee Chairman for Friends of the Trail, presented the Council with a map of the recreational trail, and explained the areas they would like to seed to prevent erosion. Bird would consult with a horticulturist to get an idea on the best seed to plant. The committee would put the project up for bid. Discussion ensued. Bird stated that both the County and the Fair Board have approved the request. Councilman Hoefer made a motion to approve the requests of Trail Committee, second by Johnson. **Vote: Yeas; Porter, Hoefer Kohtz, Johnson. Nays; None.**

9. **CONSIDER RESOLUTION 101(19) ADOPTING CITY OF ALBION 2019 ONE & SIX YEAR PLAN FOR APPROVAL**

At 8:35 p.m. Mayor Jarecki again sought public comment on the Albion 2019 One & Six Year Plan. Hearing none, the Mayor closed the public hearing at 8:35 p.m. The proposed Street Improvement Plan had previously been provided for the Council to review. Clerk Devine pointed out two minor corrections to the 1 & 6 year plan provided by Street Superintendent, Stacey Ziemba. The location of Project #104 needs to be moved approximately ½ block North on the map. Also, the cost estimate on the summary sheet for Project # M-104(87), converting Fuller Street to gravel, appears much higher than it should be. Clerk Devine will ask Stacey to review these two items before submitting the report to the State.

Councilman Hoefer made a motion to introduce and approve Resolution 101(19) Adopting City of Albion 2019 One & Six Year Plan, second by Johnson. **Vote: Yeas; Kohtz, Porter, Johnson, Hoefer. Nays; None.**

10. **ITEMS TO BE PUT ON NEXT MEETING AGENDA**

Next Regular Meeting: March 12, 2019 at 7:30 p.m.

- Mayoral Appointment to the Board of Adjustment
- Open 2019 Lawn Care Bids & Consider for Award
- Annual Water and Sewer Utility Report
- Albion Housing Authority Annual Report
- Consider Street Closure Requests for 2019 Community Events
- Employee Evaluations
- Annual Audit Report

11. **ADJOURN**

At 8:35 p.m. Council Member Hoefer moved to adjourn the meeting, second by Porter. **Vote: Yeas; Porter, Hoefer, Kohtz, Johnson. Nays; None.**

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

Readers Note: An audio recording of the meeting is also available at public request.

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James Jarecki, Mayor

ATTEST:

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Sharon Ketteler, Deputy Clerk