

MINUTES
ALBION CITY COUNCIL
REGULAR MEETING – PUBLIC HEARING
TUESDAY, MAY 14, 2019

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on May 14, 2019 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Marcus Johnson, Chris Kohtz, Jon Porter, and Walt Hoefer. City staff present were: City Administrator Andrew Devine, Water Commissioner Ron Morearty, Police Officer Mike Mapel, and City Attorney Darren Wright. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

MAYOR’S COMMENTS

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers. The Mayor noted that Chief Lipker is researching safety measures at the 4-Way Stop. Mayor Jarecki reported the Public Works Trainee and Project Manager position has been filled; however, the City is still looking to fill the Building Inspector position.

2. CONSIDER MINUTES OF APRIL 30, 2019 CITY COUNCIL MEETING FOR APPROVAL

Councilman Porter made a motion to approve the minutes of the April 30, 2019 City Council meeting; second by Kohtz. **Vote: Yeas; Johnson, Kohtz, Porter, Hoefer. Nays; None.**

3. OPEN PUBLIC HEARING REGARDING THE CONSTRUCTION OF A NEW WATER WELL AND WATER MAIN IN ORDER TO DISCUSS THE PROJECT AND THE POTENTIAL IMPACT TO EXISTING WATER RATES

Mayor Jarecki opened the public hearing at 7:34 p.m. The Mayor sought public input. Clerk Devine noted no expected rate impact for the project as it has been budgeted for. The City has applied for DEQ Drinking Water State Revolving Loan Funding as there is a 25% loan forgiveness. This will save money overall for the project, so the City should have sufficient funds to cover the anticipated debt. Roger Protzman of JEO provided information on environmental reviews from State and Federal Agencies as required by the loan program. There were no environmental concerns found on the assessment.

Jim Dickerson of Albion News inquired on the progress of the project. Mr. Protzman stated the well has been drilled; the pump test completed; and water quality test has been done. Following receipt of the Wetland Study, pipe will be ready to be laid. Mr. Dickerson asked about the timeline for the project. Mr. Protzman stated it is on schedule to be completed by September 1, 2019.

Mayor Jarecki sought further comment. Hearing none, he closed the public hearing at 7:44 p.m. **No action taken.**

4. CONSIDER PROPOSAL FROM JEO FOR DESIGN, BID, AND CONSTRUCTION SERVICES FOR PUBLIC WORKS SHOP ADDITION PROJECT

Council Members reviewed the proposal and discussed other possible options. Councilman Johnson made a motion to indefinitely postpone the proposal, second by Hoefer. **Vote: Yeas; Kohtz, Johnson, Hoefer, Porter. Nays; None.**

5. CONSIDER INTRODUCTION AND FIRST READING OF ORDINANCE 277(19) FOR THE UNPAID UTILITY BILL OF WILMA JEAN BURGE

Councilman Porter made a motion to introduce Ordinance 277(19). Mayor Jarecki instructed Clerk Devine to read the ordinance for the first time. Councilman Porter made a motion to approve first reading of Ordinance 277(19), second by Johnson. **Vote: Yeas; Porter, Johnson, Hoefer, Kohtz. Nays; None.**

6. CONSIDER INTRODUCTION AND FIRST READING OF ORDINANCE 278(19) TO LEVY SPECIAL ASSESSMENT FOR THE UNPAID UTILITY BILL OF MATTHEW J. SCARLETT

Councilman Johnson made a motion to introduce Ordinance 278(19). Mayor Jarecki instructed Clerk Devine to read the ordinance for the first time. Councilman Johnson made a motion to approve first reading of Ordinance 278(19), second by Porter. **Vote: Yeas; Hoefer, Kohtz, Porter, Johnson. Nays; None.**

7. CONSIDER REQUEST OF ALBION LEGION TO PLACE A STEEL SIGN OVER THE ENTRANCE TO THE ALBION SPORTS COMPLEX INCLUDING RECOGNITION OF KEY COMMUNITY CONTRIBUTORS

Clerk Devine stated he had no further information at this time regarding the request. Councilman Kohtz made a motion to table until the next meeting, second by Johnson. **Vote: Yeas; Hoefer, Johnson, Porter, Kohtz. Nays; None.**

8. **ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS**

Clerk Devine had previously provided a report for Council review. Mr. Devine added that City-wide clean-up days were very successful. **No action taken.**

9. **CONSIDER BILLS FOR APPROVAL**

- CONSIDER MONTHLY BILLS FOR APPROVAL

Councilman Hoefer made a motion to approve the monthly bills for payment, second by Johnson. **Vote: Yeas; Hoefer, Porter, Kohtz, Johnson. Nays; None.**

- CONSIDER PAY APPLICATION #1 FROM CHARLES SARGENT IRRIGATION, INC. FOR THE NEW WELL PROJECT

Councilman Johnson made a motion to approve Pay Application #1 of Charles Sargent Irrigation, Inc. in the amount of \$77,585.10; second by Porter. **Vote: Yeas; Hoefer, Kohtz, Porter, Johnson. Nays; None.**

10. **CONSIDER EMPLOYEE EVALUATIONS FOR APPROVAL**

Councilman Porter made a motion to approve employee evaluation and scheduled step raise for Brent Lipker, second by Kohtz. **Vote: Yeas; Kohtz, Johnson, Hoefer, Porter. Nays; None.**

Councilman Johnson made a motion to approve employee evaluation of Ron Morearty, second by Kohtz. **Vote: Yeas; Johnson, Hoefer, Kohtz, Porter. Nays; None.**

11. **ITEMS TO BE PUT ON NEXT MEETING AGENDA**

The next regular meeting is scheduled for June 11, 2019 at 7:30 p.m.

Potential items include:

- 2nd and 3rd readings of Ordinances 277(19) and 278(19)
- Annual delinquent Utility Account Report
- Employee evaluations
- Traffic signal at 4-Way Stop
- Ball field sign
- Nuisance Declarations
- Sales Tax Request

16. **ADJOURN**

At 8:10 p.m. Council Member Johnson moved to adjourn the meeting, second by Kohtz. **Vote: Yeas; Porter, Kohtz, Johnson, Hoefer. Nays; None.**

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk